

Associate Pastor of Christian Education and Family Ministry

Position Purpose:

We search for a pastor who will participate fully in the life of this church, motivating member involvement by the example of his or her own passionate faith in Jesus Christ. Our Associate Pastor will serve to direct and lead Christian Education along with programming for Family, Early Childhood, Elementary, Middle School and High School age youth. The Associate Pastor shall seek to foster Christian community through building relationships with families and young people that strengthen their commitment to the church and growth of faith in Jesus Christ.

Accountability:

The Senior Pastor is head-of-staff and is the direct supervisor of the Associate Pastor, with approval on actionable items from Session when necessary.

Responsibilities:

1. Provide leadership for and function as the primary staff person relating to the Family and Youth Ministry initiatives.
2. Develop and oversee the Christian Education program and curriculum for all ages groups; children, youth, and adults.
3. Plan and implement age appropriate activities that promote community through fellowship, fun and faith development. Coordinate all family and youth activities with other ministries and staff of the congregation
4. Attend weekly staff meetings, monthly Christian Education Committee meetings, and any other meetings required, along with regular meeting times with the supervising pastor.
5. Encourage families and all young people to participate in all facets of the life of the community of faith, including worship, choirs, educational opportunities, youth activities, camp and service projects, etc.
6. Coordinate with the Senior Pastor to participate in worship on Youth Sundays and when pulpit supply is needed during those times when the Senior Pastor is unavailable.

Working Conditions:

1. The position of Associate Pastor of Christian Education and Family Ministry requires great flexibility in hours available for work, including evenings and weekends.
2. Maintain regularly scheduled office hours in order to be accessible to youth, parents, staff and the leadership of the congregation.
3. Keep the church office informed as to how you may be contacted.
4. Notify the head-of-staff and applicable staff members prior to all unforeseen and untimely absences from regularly scheduled events, and provide a suitable substitute in the case of anticipated absence.
5. Be familiar with and operate within the guidelines set forth in the staff handbook. Office, phone, computer, voice mail, email, Internet services, duplicating and secretarial support is provided by the congregation for work related to this position.

Qualifications:

1. Be a leader who has a solid understanding of the foundations of the Christian faith and who has a strong desire to nurture young people in the Christian faith and the love of Jesus Christ.
2. Be a person who generates new ideas and programs, and who values a team concept of ministry.
3. Have a background in Family and Youth Ministry.
4. Have experience in leading and directing a Christian Education program.
5. Must be an ordained minister or on a path toward ordination.
6. Have the ability to work with any age group.
7. Good organizational and communication skills.
8. Have a working knowledge of computer and information technology skills with the ability to create and use multimedia presentations.